# what to review on your WEBSITE

A comprehensive guide to what you should review and what can be changed on your new website.

Homepage Banner Area Info & Images Guarantees Resources & FAQs Pricing Page About Us Review Widget Portal Logins Website Forms Calculators Website Change Requests Review Checklist





### 1. Homepage Banner

If you wish to change your homepage banner image please send us a **licensed**, **non-editorial**, high-resolution image that is at least 2000px wide.

You may provide your own image if you maintain usage rights, however images obtained from a Google search **cannot** be used.

If you do not have images, feel free to use our resources below.

#### www.bigstockphoto.com

Search for photos at BigStock, click on an image and provide us the full URL, or the image number which can be found under the image title or in the URL itself.

Use the search bar to enter keywords, and advanced filters to narrow your selection. Photo license MUST BE NON-EDITORIAL

#### files.nesthub.com/stock-images

Search our available Stock Images. Click on an image & copy the image code at the bottom to send us your selection.





## 2. Area Information

Please check your primary service pages and review the area info section. You can update the image and content in that section for each service market built out.

This area is used to provide unique content to services pages that will otherwise be consistent in brand message.



#### **Investing In [Market] Rental Properties**

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Read More

	Areas We Serve								
	Don't see your neighborhood? These are just a few cities and communities we offer management services to. Contact us if you don't see yours: we are always looking to expand!								
3 [Market]	[Market 2]	[Market 3]	[Market 4]	[Market 5]	[Market 6]				
[Market 7]	[Market 8]	[Market 9]	[Market 10]						



#### Where do I find this information?

Click **Our Services** in the main navigation and go to the **Overview** page of your primary service.

### Your primary pillar of service will be listed first in the dropdown menu.

Area info will be at the bottom of the page. Please be sure to click on all areas with a landing page built out in the list below the Area Information section.

### 3. Guarantees

Featured on Residential Pillar

All websites with a **Residential Pillar** will have a guarantees page. Please post a comment to your Pastel link or contact <u>pmisupport@mypmw.com</u> to update this page.

**Important:** per PMI brand guidelines, the specific guarantee verbiage cannot be updated, only which guarantees you decide to offer as part of your services.

If you do not offer any guarantees we will delete the page and the corresponding section on the homepage.



### 4. Resources & FAQs

Please review all pages with Resources & FAQs that apply to you

We have worked to ensure that all your Resources and FAQs have been brought over from your website.

If you see anything that needs updated or if you need to add Resources and FAQs, please post a comment to your Pastel link, or email: pmisupport@mypmw.com.

Links to your Resources pages can be found under the main Resources tab in the navigation.



# 5. Pricing Page

Featured on Residential Pillar

Everyone has an option for a Pricing page. Those with one currently, please review.

If you do not currently offer a pricing page and wish to add one to your website, please post a comment on your Pastel link, or reach out to <a href="mailto:pmisupport@mypmw.com">pmisupport@mypmw.com</a>.

Franchisees can choose how many plans they wish to offer.

Vie diff factor	Our Prici services plans with no BOOK FREE C	- Anto Antonio Antonio Antonio Ang				
	Leasing & Tenant Placement	Property Management Silver Plan	Property Management Gold Plan	Property Management Platinum Plan	Y2	014
Ouestions $\label{eq:constraint} \mbox{Generations} the bottle being to used as a message. \\ \mbox{contact us } \mbox{$7$}$	LEASING FEE 50%	LEAding FEE 25% of one motifs and amount MANAGEMENT FEE \$59 place 4.60% of one motifs and amount	LEASING FEE 10% at one month was amount MANAGEMENT FEE \$59 plus 6.80% at one month's test amount	LEAGING FEE \$200 for the MANAGEMENT FEE \$59 plus 7.90% of the months net amount		
Property Marketing and Listing						
Restal Analysis	~	~	~	~		
Pre-Lassing Inspection	~	~	×	~		
High Quality Property Photos	~	~	~	~		
Listing Service	~	~	~	~		
Yideo Wale-Through Tour	\$150	\$150	\$150	~		
Tenant Placement & Management						
Terart Screening	~	~	×	~		
Lease Properation & Digring	~	~	~	~		
Collector of Security Deposit and tet Month Rent.	~	~	~	~		
Move in Impection	\$150	\$100	~	~		

### 6. About Page

Please review the entire page...

If you have staff changes or photo updates to your about us page, please post a comment to your Pastel link, or email those to pmisupport@mypmw.com for update.

You may also customize the writeup that is featured at the top of this page.



Our Services 🗸 Properties 🗸 Realty 🗸 Resources 🗸 Referrals Blog About 🗸 Free Rental Analysis

CUSTOMER LOGIN

# 7. Review Widget

Featured on Home page & Testimonial page (under About)...

Every PMI website will feature reviews. <u>If you do not see your reviews</u> on the home page, or testimonial page, then there was likely an issue getting access to your Google Business profile.

Please contact the <u>PMI Marketing Team</u> to resolve access issues if your reviews are missing.

Once PMW has gained access to your GBP, we can add your reviews to the website.

Please ensure you have verified your Google Business profile!

#### See What Our Clients Say About Us.



## 8. Portal Logins

Please check portal access links!

Pastel will not allow you to click on third-party links to verify they are working, so please check each login to ensure Owners & Residents have access.

If you see an issue, please post a comment to your Pastel link, or contact <a href="misupport@mypmw.com">misupport@mypmw.com</a> to request an update.

Portal links can be found under the Customer Login button at the top of your website, or CTAs.



## 9. Website Forms

Verify your forms are going to the correct emails!

Please double check all forms are going to the correct team members by submitting test emails for each form on your website.

If you see an issue, please post a comment to your Pastel link, or contact <a href="misupport@mypmw.com">misupport@mypmw.com</a> to request an update.

Forms can be found on any of these pages:

- 1. All Pillar Services Overview Pages
- 2. Resources Pages
- 3. Referrals Page
- 4. Contact Page

#### Get In Touch With Us

Fill out the form below and we will be in touch. Want immediate help? Call us at 123.456.7890.

#### Owner or Renter? \*

🛃 I'm an Owner 📃 I'm a Renter 📃 I'm a Vendor

First Name \*

Address \*

✓ ZIP/Postal Code \*

Phone \*

City \*

Country \*

State/Province \*

Email \*

Comments

By submitting this form, you consent to receiving sales and marketing communications via phone calls, SMS/MMS texts, and emails from Property Management Inc. and its DBAs, using live or automated methods, at the phone number or email address provided.



Rent vs Sell Calculator

### **10.** Calculators

Your new website comes with calculator resources that are also lead generation tools for you!

### These calculators are intended for informational purposes only and are calculated based on user input.

- 1. Users input their data
- 2. Once 'Get Results' is clicked, the user will be asked to enter basic contact information to see the results based on values they have inputted
- 3. You are emailed their contact information as a lead so you can reach out for management services

If you don't want these calculators included on your website, please post a comment to your Pastel link, or contact <a href="mailto:pmisupport@mypmw.com">pmisupport@mypmw.com</a> to request they be removed. Disclaimers are included stating that the results are informational only and PMI is not bound by the results.

#### Calculators Included:

1. Rent vs Sell

helps you decide whether you should rent or sell your property

2. ROI Calculator

helps determine your rental return on investment

3. Vacancy Loss Calculator

helps you determine the amount of revenue lost from your rental sitting vacant



### **11. Website Change Requests**

**Please Note**: some requests must be approved by PMI so there may be support delays during site review and update for these items.



For any change requests listed below, complete the <u>Change Approval Form</u> as they must be approved by PMI.

- Address changes
- Phone changes
- Email changes
- Changing or adding cities and counties

### Level 2

All other website requests can be made by posting a comment on your Pastel board or emailing our support team: pmisupport@mypmw.com

- Changes on syndication software, listing iframes & software in general is not allowed
- Adding vendor pages or any form of vendor advertisement is not allowed
- Changes on forms or CRM integration is not allowed
- Changes on the chat tool is not allowed

If you are unsure if your change request requires approval, please email it to support so we can take a look! <u>pmisupport@mypmw.com</u>

### 12. Review Checklist

These are the critical items we ask you to review once your website goes live. Please post update comments to your Pastel link or email support: pmisupport@mypmw.com Critical items to review and are okay to update

Homepage banner image

Area Info text and image (located on your services pages - can update each market landing page)

- Guarantees
- Resources & FAQs
- Pricing Page
- About Us
- Review Widget (if your reviews are missing, please contact <u>PMI Marketing</u>)
- Portal Logins (please ensure your portals are working correctly)
- Website Forms (please test that your forms are submitting to all required emails)
- Calculators